

# Member Information Service

## Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Friday 23 September 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

### **Demolition of Existing Public Toilets and provision of a New Prefabricated Toilet Block at Hazelgrove Car Park, Haywards Heath (EXEMPT)**

The Deputy Leader authorised the decision to award the contract to Contractor F who scored the highest evaluation of all the tenderers the demolition of the existing male, female and accessible WC toilet block at Hazelgrove Car Park and replacement with a modular toilet block comprising a Changing Places Toilet, a ladies toilet and a men's toilet.

### **Release of S106 Local Community Infrastructure (LCI) Contributions – Installation of Two Village Gateways in Balcombe**

The Cabinet Member for Planning authorised the release of £3,135.93 from contributions relating to the development on land East of Haywards Heath Road (Barnfield), Balcombe to fund the installation of two Village Gateways as part of a Traffic Calming Project.

### **Prioritisation of SANG capacity for the Hill Place Farm SANG**

The Cabinet Member for Planning approved the decision to:

- (i) Approved the prioritisation approach to SANG capacity for the SANG at Hill Place Farm;
- (ii) Approved the general principles for application of the SANG contribution to different types of development;
- (iii) Noted that the above two documents will be placed on the Mid Sussex District Council website; and
- (iv) Authorised the Assistant Director Planning and Sustainable Economy, in consultation with the Cabinet Member for Planning, to make any necessary minor modifications in future to provide additional clarity.

**Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).**

## Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

**Please note that meeting start times vary.**

**All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.**

Please note the postponement of non-regulatory committees as a result of the death of Her Late Majesty Queen Elizabeth II.

Meetings for September and October are listed below:

### SEPTEMBER 2022

~~14 September – Scrutiny Committee for Community, Leisure, and Parking @ 7pm – Postponed~~

15 September – District Planning Committee @ 2pm

~~19 September – Cabinet Grants Panel @ 4pm – Postponed~~

20 September – Audit Committee @ 7pm – **Please note the new time for this meeting.**

21 September – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Services @ 7pm.

~~22 September – Scrutiny Committee for Housing, Planning and Economic Growth @ 7pm – Please note that this extra meeting has been cancelled with all the business now scheduled for the 5<sup>th</sup> October meeting.~~

26 September – Cabinet @ 4pm – **Please note this rescheduled meeting.**

26 September – Cabinet Grants Panel @ 5:30pm – **Please note this rescheduled meeting.**

27 September – Liquor Licensing Panel @ 10am – **Please note this rescheduled meeting.**

~~28 September – Charity Trustees & Council @ 6:45pm & 7pm – Postponed~~

28 September – Scrutiny Committee for Community, Leisure, and Parking @ 7pm – **Please note this rescheduled meeting.**

### OCTOBER 2022

5 October – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm

11 October – Licensing Committee @ 7pm

12 October – Charity Trustees & Council @ 6:45pm & 7pm – **Please note this rescheduled meeting.**

13 October – Planning Committee @ 4pm

17 October – Cabinet @ 4pm

18 October - Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm - **Please note this is additional meeting.**

20 October – District Planning Committee @ 2pm

24 October – Cabinet Grants Panel @ 4pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

## Agendas – Items to be Considered

**District Planning Committee – 15 September 2022 @ 4pm**

**Recommended for Approval**



**DM/21/3805 | Barbour Drive, Copthorne, West Sussex, RH10 3YR** - Construction of a building falling within Use Class B8 (storage and distribution) including ancillary offices, associated hard and soft landscaping, parking, access and ancillary works. (Additional information received on the 2nd March in response to the consultation comments) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R1Y78IKT0FX00>

**DM/21/3279 | Burgess Hill Northern Arc, Land N And NW Of Burgess Hill, Between Bedelands Nature Reserve In The East And & Goddard's Green Waste Water Treatment Works In The West** - Planning Application under Section 73 of the Town and Country Planning Act 1990 (as amended) seeking alterations to conditions 5 (approved parameter plans), 6 (accordance with Design Guide), 7 (requirement for a Design Principles Statement), 11 (archaeological investigation), 22 (sustainable drainage) and 35 (restriction of development within 15m of ancient woodland), removal of conditions 50 (public transport strategy) and 51 (phase public transport strategy), addition of new conditions relating to public art on planning permission DM/18/5114, to allow amendments to site boundary, densities and heights, parameters of road layout, proposed land uses, right of way improvements & drainage outfalls, require general accordance with the Street Design and Adoption Manual, allow phased submission of details for archaeology and drainage details and require a public transport strategy and financial contributions towards the public transport strategy to be secured in the legal agreement. Amendments to the legal agreement associated with the amendments to the conditions and additional amendments related to the delivery of open space parcels OS1.2N, OS1.2S, OS3.3 and OS3.4, the Centre for Outdoor Sports, Employment Strategy, the Secondary School, Mobility Corridors, payment of financial contributions and monitoring fees (Amendments received, including an addendum to the Environmental Statement) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QZFL75KT04L00>

### **Audit Committee – 20 September 2022 @ 7pm**

Amendment to Local Authority Investment Criteria.

Internal Audit Strategy and Proposed Operational Plan 2022/2023.

Committee Work Programme 2022/23.

### **Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Services – 21 September 2022 @ 7pm**

Mid Sussex Partnership Annual Report.

Performance Monitoring for the First Quarter of 2022/23.

Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Services Work Programme 2022-23.



## **Cabinet – 26 September 2022 @ 7pm**

Budget Management 2022/23 - Progress Report April to July 2022.

Service and Financial Planning - Guidelines for 2023-24.

## **Scrutiny Committee for Community, Leisure, and Parking – 28 September 2022 @ 7pm**

Statement of Gambling Policy.

Community Governance Review - Final Recommendations for Burgess Hill Town Council (BHTC) and Ansty & Staplefield Parish Council.

Community Governance Review - Final Recommendations for East Grinstead Town Council (EGTC).


Community Governance Review - Final Recommendations for Hurstpierpoint & Sayers Common Parish Council.

Community Governance Review - Final Recommendations for Worth Parish Council (WPC).

Scrutiny Committee for Community, Leisure and Parking Work Programme 2022/23.

## **Member Development Learning**

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to the session by emailing [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk).

Date & Time	Training Event	Indicator
<b>1 November 2022</b> @ <b>10am</b>	<b>Licensing Training</b> <i>(Essential for Licensing Members)</i>	



## Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

## Information and News

### COVID-19 News

Covid is now endemic and we are working to live with it. Covid rates in West Sussex and across the UK have steadied in the last week. The West Sussex rate now averages about 50 cases per 100,000. People are advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is also still advised (and now mandatory again in all NHS settings) together with regular handwashing.

The number of people in hospital with Covid in the UK is now below 5,000 and deaths within 28 days of a positive Covid test are falling but still average about 70 cases per day in the UK.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. A fresh round of booster vaccinations has now started for all those aged 50 years plus. Older more vulnerable groups are being contacted first but all those eligible will be contacted in due course. Flu vaccines are likely to be offered at the same time.

In West Sussex about 7% of the population aged 12 and over remain without any Covid vaccinations and those people continue to be encouraged to come forward to get their first vaccination. Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of some overseas travel requirements.

Please see the latest public data from West Sussex [here](#).



## **Eve of Funeral Services**

His Majesty's Government has announced that a minute's silence is to be held across the nation at 8pm on Sunday 18 September. Residents may wish to mark this at home or at local places of worship. A list of the local Church services which residents may wish to attend to reflect upon the life of Her Late Majesty Queen Elizabeth II prior to Monday's State Funeral at 11am, is attached to this email.

## **MSDC response to Transport for the South East draft Strategic Infrastructure Plan consultation**

MSDC have provided comments to the MSDC response to [Transport for the South East draft Strategic Infrastructure Plan](#) consultation – a copy of the response is attached to this email.

Mid Sussex is located within the London to the Sussex Coast area and details of the proposed schemes in Mid Sussex are contained within the [evidence base](#) – please see Strategic Programme Outline Case (SPOC) for London to the Sussex Coast area which is also attached.

## **Mid Sussex Applauds - Less Than a Week Until Nominations Close**

Members and residents are urged to submit their nominations to help highlight the fantastic work of individuals, groups, and organisations across the district. Award categories cover many areas including community projects, environmental initiatives, volunteers, businesses and lots more. The closing date for nominations to be received is **19 September** so please do visit <http://www.midsussexapplauds.co.uk> for more information and to nominate the stars in our community.

## **News Releases**

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

12 September 2022 - [Food waste collection trial gets underway](#)

12 September 2022 - [£3.2 million Covid-19 support grants for local businesses](#)

09 September 2022 - [Mid Sussex mourns the loss of Her Majesty Queen Elizabeth II](#)

09 September 2022 - [Mid Sussex Local Proclamation on Sunday](#)

07 September 2022 - [Supporting businesses in Mid Sussex to start up, grow and adapt](#)

